



**Ironhorse Rodeo Motorcycle Run Vendor Application
Saturday, October 11, 2025
Payson Elks Lodge
1206 North Beeline Highway, Payson, AZ 85541**

All applications are on a first come first served basis and the Payson Pro Rodeo Committee will examine and approve all applications based on initial information provided. Upon Approval vendors will receive information by email confirmation of approval and critical information for successful booth operation.

While preference is always given to returning vendors that **have turned in their completed application, with all required documents, submitted payment and met the application deadline**, the vendor chair reserves the right to place vendors for the benefit of the event. There is NO “your spot” from one year to the next. Vendor spaces are assigned each year for the best overall presentation of the Ironhorse Rodeo Motorcycle Run. All decisions made by the Vendor Chair are final.

Damages: The Vendor shall be responsible for any damage caused to the venue, equipment, or property due to their operations, setup, or teardown activities. The Vendor must promptly notify the Payson Pro Rodeo of any damage that occurs during the event. Failure to report damages may result in additional penalties. The Vendor agrees to cover all costs associated with the repair or replacement of damaged property. The Payson Pro Rodeo shall provide an itemized invoice for the costs incurred, which the Vendor must pay within 30 days of receipt.

Alcohol is NOT permitted to be brought on site to sell or for personal use. Alcohol can only be sold by the Payson Elks Lodge; vendors cannot sell any form of alcohol. Vendors who bring alcohol from off site will be asked to leave and not invited back.

No selling of weapons, or anything that could be considered a weapon, will be allowed on display or for sale in any of the vendor spaces. Pocket or folding knives may be accepted if packaged properly.

The Payson Pro Rodeo is a non-profit organization not affiliated with any Political Organization or Party, Groups or Clubs. Selling of political, group or club affiliated products, candidate/campaign, group or club information or advertising including flags and banners are prohibited.

The Payson Pro Rodeo is a family friendly event and promotes a family atmosphere. All merchandise must conform to this environment. If any merchandise is deemed inappropriate or using profanity, you may be asked to leave, and no refunds will be issued.



Payson Pro Rodeo®, Payson Pro Rodeo Committee®, Gary Hardt Memorial Rodeo®, World’s Oldest Continuous Rodeo® are registered trademarks and shall not be used, represented or misrepresented by any Vendor. A vendor shall not represent or infer any product that is sanctioned by the Payson Pro Rodeo, the PRCA or the Town of Payson.

Any Exhibits deemed objectionable by the Payson Pro Rodeo Committee can be closed at the discretion of the Committee’s authorized representative at any time and no refund or recourse will be allowed.

All Vendors

Exhibitors/Vendors must be registered with the State of Arizona and have on display a valid Transaction Privilege Tax License. In compliance with Arizona Law, the Payson Rodeo Committee, Inc. will furnish to the Arizona Department of Revenue a list of exhibitors/vendors in attendance at each event.

INSURANCE REQUIREMENT: In compliance with Arizona Law, must submit a copy of their Liability Insurance Coverage showing the dates of the specific event. Coverage must be \$1,000,000/2,000,000 or greater for this event listing the **Payson Rodeo Committee, Inc., P.O. Box 784 Payson, AZ 85547**. The Certificate of Insurance must be endorsed.

Food vendors must submit your current annual Health Certificate from Gila County. A Temporary Food Booth permit for Special Events is a requirement if you do not have an annual Health Certificate from Gila County. Each food handler working the booth must have a Food Handlers Card and the card must be present while vending on site.

Vendor spaces are limited. The use of additional space is not allowed. Tables, chairs, additional lighting or other supplies will not be furnished. All events are considered “RAIN OR SHINE” and NO REFUNDS WILL BE MADE AS A RESULT OF INCLEMENT WEATHER.

PARKING: Parking is limited. Vendors will be allowed one (1) parking space as close to the vendor space as permissible.

There is no electricity available at the venue. Generators are permitted.

SET UP TIME: Saturday, October 11, 2024, at 9:00 AM at the Elks Lodge. Please do not shut down prior to the end time.

PLEASE NOTE: Due date for application, required documents and paperwork is September 25, 2025. A \$100.00 late fee will be charged after this date until October 4, 2025. If the required documents are not turned in at this time, then you will not be able to vend at our event.



Payment must be made by check, money order, cashiers or certified check payable to the **Payson Pro Rodeo Committee, Inc** or they will be returned. We also accept all major credit cards and PayPal. All money is due at the time of the application. If you plan on paying by credit card, please let us know and we will invoice you and you will be able to pay through the invoice process. Cash is no longer accepted on the day of the event. **There will be no exceptions.** A \$40 fee will be charged for any returned checks

Please mail your applications (pages 4 and 5 and required documents), check or money order and all applicable paperwork to the address below. You may also scan the required documents and email to pprcvendors@gmail.com.

Please mail your applications, check or money order and all applicable paperwork to:
Payson Rodeo Committee
P.O. Box 784
Payson, AZ 85547
Attention: Vendors

If you have any questions regarding exhibitors/vendors, call Mindy Jordan at 928-951-4310 or email pprcvendors@gmail.com



**Ironhorse Rodeo Motorcycle Run Vendor Application
 Saturday, October 11, 2025
 Payson Elks Lodge
 1206 North Beeline Highway, Payson, AZ 85541**

Applicant Business Name _____
 Contact Name _____
 Mailing Address _____ City _____ Zip _____
 Telephone _____ Cell _____
 E-mail _____

Food Vendor _____ Exhibitor Vendor _____ Non-Profit _____

Are you a vending out of (Circle One) Food Truck, Trailer, Tent

If selling out of Trailer/Food Truck? Length (From tongue to end) _____ Width _____ Additional Space front and back for pop-up tents if a food truck/trailer _____ Door to booth on: Right or Left of Hitch?

Food truck Serving Side: Right or Left of Hitch?

Size of space needed – 10x10 ___ 10x20 ___ Amount Due _____
 If your space exceeds the listed spaces above by 5 feet, you will need to go to the next space size.

BOOTH SPACE RENTAL RATES PRICING:

| Space size | Exhibitor Vendor Fee | Food Vendor Fee | Non-Profit Not Selling Product | Non-Profit Selling Product |
|------------|----------------------|-----------------|--------------------------------|----------------------------|
| 10x10 | \$75.00 | \$75.00 | \$25.00 | \$75.00 |
| 10x20 | \$150.00 | \$150.00 | N/A | N/A |

The maximum space per vendor is a 10x40 space
 There are limited number of Non-Profit spaces available.



The applicant hereby applies to and contracts with the Payson Rodeo Committee, Inc. for space in which to exhibit or sell products. Applicant agrees to indemnify and hold harmless the Payson Rodeo Committee, Inc., its officers, agents, and employees from any and all claims, causes of action and suits occurring or resulting from any damage, injury or loss to any person or persons, including all persons to whom this Applicant may be liable under any workers' compensation law and Applicant himself/herself, property, goods, wares or merchandise, caused by, arising out of or in any way connected with the exercise by Applicant of the privileges here granted.

I understand that my signature holds me responsible for the information and regulations included in the pages of this application. I agree to the deadline dates for this application. Failure to pay by September 25, 2025, and to have all required documents turned in will result in a forfeiture of any money paid to the Payson Pro Rodeo Committee and the loss of the vendor space being held and may affect the ability to vend in the future.

Agreement signature _____ Date _____

Business Name _____

Sales Tax Number _____

Credit Card Number: _____ EXP _____ CVC _____

*Credit Card required for damages/cleaning fees if applicable

For Payson Pro Rodeo Committee to complete.

Date Received _____ MOP _____

Check Number _____ Amount _____ Approved _____ Denied _____

All items you wish to sell MUST be listed. You may not add items after we receive your application.

The Committee has the right to remove any item that is not listed to ensure the success of the show and to be fair to all participants. Please list all items (use additional sheet(s) if needed:



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
05/04/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION** IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| | | | | |
|----------|-------------------|--|-----------------|--------|
| PRODUCER | CONTACT NAME: | | FAX (A/C, No.): | |
| | PHONE (A/C, No.): | | | |
| INSURED | ADDRESS: | | | |
| | INSURER A: | | | NAIC # |
| | INSURER B: | | | |
| | INSURER C: | | | |
| | INSURER D: | | | |
| | INSURER E: | | | |
| | INSURER F: | | | |

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDITIONAL INSURER | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|---|--|---------------|-------------------------|-------------------------|---|
| A | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GENTL AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER: | <input checked="" type="checkbox"/> <input type="checkbox"/> | CP 1651299B | 05/10/2022 | 05/10/2023 | EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (EA OCCUR/ACC) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/POP AGG \$ 2,000,000 |
| | AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY | <input type="checkbox"/> <input type="checkbox"/> | | | | COMBINED SINGLE LIMIT (EA ACCIDENT) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ |
| | <input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$ | <input type="checkbox"/> <input type="checkbox"/> | | | | EACH OCCURRENCE \$ AGGREGATE \$ |
| | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below | Y/N N/A | | | | <input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$ |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Event: Payson Pro Rodeo-PO BOX 784, Payson AZ 85547

| | |
|---|---|
| CERTIFICATE HOLDER Payson Pro Rodeo PO Box 784 Payson, AZ 85547 | CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. |
| | AUTHORIZED REPRESENTATIVE |



THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY

BLANKET ADDITIONAL INSURED - OWNERS, LESSEES OR CONTRACTORS

This endorsement modifies insurance provided under the following:
COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

| | |
|---------------------------|------------------------------------|
| Policy Number: [REDACTED] | Endorsement Effective: [REDACTED]. |
| Named Insured [REDACTED] | Countersigned By: [REDACTED] |

SCHEDULE

| |
|--|
| <p>Name of Person or Organization: Any person or organization that the named insured is obligated by virtue of a written contract or agreement to provide insurance such as is afforded by this policy.</p> |
| <p>Location:</p> |

(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.)

- A. Section II – Who Is An Insured** is amended to include as an insured the person or organization shown in the Schedule, but only to the extent that the person or organization shown in the Schedule is held liable for your acts or omissions arising out of your ongoing operations performed for that insured.
- B.** With respect to the insurance afforded to these additional insureds, the following exclusion is added:
 - 2. Exclusions**
This insurance does not apply to "bodily injury" or "property damage" occurring after:
 - (1) All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the site of the covered operations has been completed; or
 - (2) That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.
- C.** The words "you" and "your" refer to the Named Insured shown in the Declarations.
- D.** "Your work" means work or operations performed by you or on your behalf; and materials, parts or equipment furnished in connection with such work or operations.

Primary Wording

If required by written contract or agreement: Such insurance as is afforded by this policy shall be primary insurance, and any insurance or self-insurance maintained by the above additional insured(s) shall be excess of the insurance afforded to the named insured and shall not contribute to it.

Waiver of Subrogation

If required by written contract or agreement: We waive any right of recovery we may have against an entity that is an additional insured per the terms of this endorsement because of payments we make for injury or damage arising out of "your work" done under a contract with that person or organization.